

# Olde Towne at Millcreek

## Design Review Procedure

A. **Construction That Is Subject To This Review Procedure** - Any exterior construction, modification, repair or landscaping performed on subject lot.

B. **Plans shall be submitted for approval in 2 phases:**

To: E. C. Lamb, 210 Traditions Drive, Lafayette, LA 70508

1.) **Construction Design Phase:**

- **completed Design Review Application**
- **2 sets of Construction Plans**
  - Site Plans** (min scale 1/16" = 1') Specifications for all proposed clearing, grading, leveling, contouring, drainage and placement of improvements on subject lot, building footprint, entries, porches, balconies, overhangs, driveways, walks, and garden information.
  - Design Plans** (min scale 1/8' or greater = 1') Front, Sides, & Rear Elevations, Floor Plans for each level, & Roof Plans
- **Samples** – Paint Chips, Window (actual window or brochure), & Roofing
- **Review Fee** - \$350 for first 1.5 hour review and \$200 for each additional hour of review. Check made payable to Olde Towne Neighborhood Association.

**Upon approval of Construction Design Phase, the application form will be marked approved and returned to applicant.**

2.) **Landscape Design Phase:**

- **Completed Landscape Design Application**
- **Sketches of all Areas to be improved**

*In the event plans, colors, or specifications are modified after approval, a new Design Review must be initiated by a separate application.*

C. **Applications shall be approved or denied based upon compliance with the following factors.**

- Provisions of all documents listed in "B" of this document
- architectural style and design
- conformity with good design practices
- application of historically accurate design components
- scale of the proposed improvements
- aesthetic use of materials and the resulting extensor appearance
- quality of workmanship and material
- color selection
- relation of buildings to surrounding structures and topography
- avoidance of duplication or repetitive designs
- harmony of design with existing dwellings and other improvements